

Agenda



Listening Learning Leading

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A MEETING OF THE

Audit & Corporate Governance Committee

WILL BE HELD ON TUESDAY 22 MARCH 2011 AT 6.00PM

COUNCIL CHAMBER, COUNCIL OFFICES, CROWMARSH GIFFORD

Mr P W D Greene (Chairman)

Mrs F Aska

Mr P Cross

Mr P Harrison

Ms E Hodgkin

Mr R Peasgood

Ms A Purse

Substitutes:

Ms J Bland

Mr D Bretherton

Mrs S Cooper

Mr T Harbour

Mr A Hodgson

Mrs J Nimmo-Smith

Mr D Turner

If you would like a copy of these papers in large print, Braille or audio cassette or have any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

1. Apologies

2. Declarations of interest

3. Minutes, 14 December 2010

Purpose: to comment on the accuracy of the minutes of the meeting dated 14 December 2011, and approve them (**minutes attached**)

4. Payroll service level agreement

Purpose: to update the committee on developing a service level agreement with Capita, further to minute 26 of the minutes of the 14 December meeting.

Officers will provide a verbal update at the meeting.

5. Ridgeway Shared Services: recovery of overpayments

Purpose: to consider minute 14 of the Ridgeway Shared Service Partnership board meeting on 7 February relating to recovery of overpayments, further to minute 26 of the minutes of the 14 December meeting (**minutes and supporting report attached**).

6. Internal audit activity report quarter 4 2010/2011

Purpose: to summarise the outcomes of recent internal audit activity for the committee to consider. The committee is asked to review the report and the main issues arising, and seek assurance that action has been or will be taken where necessary (**report to follow**).

7. Internal audit management report quarter 4 2010/2011

Purpose: to report on management issues, summarise the progress of the internal audit team against the 2010/2011 audit plan up to 28 February 2011 and to summarise the priorities and planned audit work for the remainder of quarter four 2011/12 (**report to follow**).

8. Internal audit annual plan 2010-2011

Purpose: to explain the process for setting the internal audit plan and for calculating the resources available; to set out the proposed internal audit annual plan for 2011/2012 (**report to follow**).

9. Certification of claims and returns - annual report

Purpose: to consider the Audit Commission's report containing the summary of findings from certifying 2009/10 claims (**report attached**).

10. 2010/11 opinion audit - changes you can expect to see

Purpose: to consider the report of the Audit Commission's report on the changes to the opinion audit (**report attached**).

11. Treasury management strategy

Purpose: to scrutinise the treasury management strategy and policy and if required make recommendations for amendment at the next council (**report attached**).

12. International Financial Reporting Standards

Purpose: to receive a verbal update on the implications of the introduction of the International Financial Reporting Standards (**report and appendices attached**).

MARGARET REED

Head of Legal and Democratic Services